

MIDLAND PARK MEMORIAL LIBRARY
Minutes of Board of Trustees Meeting
April 21, 2016

PRESENT- Robert Biebrich, Annie Campbell, Claudia Considine, Lorraine DeLuca, Cathy Durden, Maureen Kelley, Cathy Ollmann, Lena Padovano.

Emily Myhren, Interim Director

ABSENT- Julie Guciardo

President Cathy Durden called the meeting to order at 7:37 PM in accordance with the Sunshine Law.

The meeting started with the Pledge of Allegiance.

A.Campbell made a motion to approve February 18th Open minutes, seconded by R. Biebrich. A roll call was conducted and everyone was in favor.

C. Considine made a motion to approve February 18th Closed minutes, seconded by C. Ollmann. A roll call was conducted and everyone present was in favor except M. Kelley who abstained.

A. Campbell made a motion to approve the March 15th Open minutes, seconded by M. Kelley. A roll call was conducted and everyone present was in favor except L. Padovano who abstained.

A. Campbell made a motion to approve the March 15th Closed minutes, seconded by M. Kelley. A role call was conducted and everyone present was in favor except for R. Biebrich and L. Padovano who abstained.

PRESIDENT'S REPORT

C. Durden thanked A. Campbell for putting together a small blurb for the Suburban News regarding the hiring of Catherine Dileo as the new Library Director. Short-term goals (90 days) were discussed for the new Director and will be shared with her by the Board President.

DIRECTOR'S REPORT

E. Myhren reported that there were 23 children's programs held in the month of March that were well attended. Visited elementary school twice this month.

E. Myhren reported that DPW finished painting Children's Room and that chapter book shelves have been installed. Still waiting for more shelving and chairs.

E. Myhren also reported that a staff meeting was held on Thursday, March 24th.

COMMITTEE REPORTS

Finance

C. Ollmann made a motion to approve the payment of the April bill list in the amount of \$20,984.43 from Borough appropriations, seconded by A. Campbell. A roll call was conducted and everyone present was in favor.

C. Ollmann made a motion to pay for painting supplies in the amount of \$384.67 from the Memorial account, seconded by A. Campbell. A roll call was conducted and everyone present was in favor.

Policy

A. Campbell reported that the Committee continues to work on a Revised Meeting Room Policy. When complete, they will present appropriate recommendations to the Board.

Personnel

L. Padovano made a motion to hire Catherine Dileo as the Library Director at a salary of \$75,000 with a start date of Friday, May 13, 2016, seconded by C. Considine. A roll call was conducted and everyone present was in favor.

L. Padovano made a motion to approve a 5% salary increase for E. Myhren, retroactive to January, 2016, seconded by A. Campbell. A roll call was conducted and everyone present was in favor.

L. Padovano made a motion to approve a 5% salary increase for V. Mattessich, retroactive to January, 2016, seconded by C. Considine. A role call was conducted and everyone present was in favor.

L. Padovano made a motion to approve an increase to \$12.00/hour for the following Library Assistants: Rose Eid, Erica Rodriguez, and Jordan Vadala, seconded by R. Biebrich. A roll call was conducted and everyone present was in favor.

L. Padovano made a motion to approve a 2% salary increase for the remaining Library staff retroactive to January, 2016, seconded by A. Campbell. A role call was conducted and everyone present was in favor.

Buildings and Grounds

E. Myhren, Interim Director reported that the Children's Room painting is completed.

R. Biebrich reported that the Borough has gathered proposals for the new HVAC and it will go out to bid in late June.

Strategic Planning

No Report

Technology

No Report

Friends of the Library

C. Considine reported that she spoke to Michele Rudolph. Michelle offered to provide the information she has about past 501C3 status and offered suggestions for putting a simpler plan in place for the library as the reactivation of the library's 501C3 status is too difficult to maintain.

Schools

M. Kelley reported that she is waiting for BOE to approve summer reading list. Once this is done, she will share with the Children's Librarian.

OLD BUSINESS

None

NEW BUSINESS

None

L. Padovano made a motion to go into closed meeting at 8:30 PM, seconded by M. Kelley to discuss personnel issues relating to salary increases. A roll call was conducted and everyone present was in favor.

R. Biebrich made a motion to return to the Open meeting at 8:40 PM, seconded by A. Campbell. A roll call was conducted and everyone present was in favor.

R. Biebrich made a motion to close the meeting, seconded by L. DeLuca. The meeting was adjourned at 8:50 PM with all in favor. The next regularly scheduled meeting will be Thursday, May 17, 2016 at 7:30 PM.