

MIDLAND PARK MEMORIAL LIBRARY
Minutes of Board of Trustees Meeting
May 19, 2016

PRESENT- Robert Biebrich, Annie Campbell, Claudia Considine, Lorraine DeLuca, Cathy Durden, Julie Guciardo, Cathy Ollmann, Lena Padovano.

Catherine Dileo, Library Director

ABSENT- Phyllis Stepien

President Cathy Durden called the meeting to order at 7:34 PM in accordance with the Sunshine Law.

The meeting started with the Pledge of Allegiance.

A.Campbell made a motion to approve the Open April minutes as amended, seconded by L. DeLuca. A roll call was conducted and everyone was in favor, except J. Guciardo who abstained.

A. Campbell made a motion to approve the Closed April minutes, seconded by L. DeLuca. A roll call was conducted and everyone present was in favor except J. Guciardo who abstained.

PRESIDENT'S REPORT

C. Durden welcomed our new Library Director, Catherine Dileo. The Board is very excited to have her at the library and trust that she will lead with excellence. C. Durden also thanked Emily Myrhen, Interim Director for her outstanding support and dedication to the Midland Park Memorial Library.

DIRECTOR'S REPORT

C. Dileo reported that she is excited to be serving as the Director at the library. The staff welcomed her with breakfast on Friday, May 13th.

C. Dileo reported that the heating/cooling system will be installed in the next few weeks and that the Children's Room hosted 24 programs for children in April with 97 children and 53 adults in attendance.

C. Dileo reported that in the next few weeks, she will be working on providing structure for the library staff which seems to be missing. She has purchased and installed an answering machine, which will cost an additional \$8.00 a month.

COMMITTEE REPORTS

Finance

C. Ollmann made a motion to approve the payment of the May bill list in the amount of \$7882.69 from Borough appropriations, seconded by R. Biebrich. A roll call was conducted and everyone present was in favor.

C. Ollmann made a motion to pay for decorating supplies for the Children's Room in the amount of \$407.41 from the Memorial account capital improvements fund, seconded by R. Biebrich. A roll call was conducted and everyone present was in favor.

Policy

A. Campbell reported that the Committee continues to work on a Revised Meeting Room Policy. A copy of the current manual was sent to Catherine who will join the committee and assist in its revision.

Personnel

L. Padovano presented revised Sections Three to Six of the Employee Manual. The Board made minor changes to section three and four. L. Padovano will make changes and send out revised copies to Board for their approval at next month's meeting.

Buildings and Grounds

No Report

Strategic Planning

No Report

Technology

No Report

Friends of the Library

C. Considine reported that she continues to seek new Friends for the library.

Schools

No Report

OLD BUSINESS

None

NEW BUSINESS

None

R. Biebrich made a motion to close the meeting, seconded by J. Guciardo. The meeting was adjourned at 8:56 PM with all in favor. The next regularly scheduled meeting will be Thursday, June 16, 2016 at 7:30 PM.