

MIDLAND PARK MEMORIAL LIBRARY
Minutes of Board of Trustees Meeting
March 23, 2017

PRESENT- Claudia Considine, Cathy Durden, Cathy Ollmann, Lena Padovano, and Phyllis Stepien.

Catherine Dileo, Library Director

ABSENT- Annie Campbell, Lorraine DeLuca, Julie Guciardo, and Sara Wachter

President Cathy Durden called the meeting to order at 7:46 PM in accordance with the Sunshine Law.

The meeting started with the Pledge of Allegiance.

C. Durden tabled the November, December and February Minutes because there was not enough members to make a quorum.

PRESIDENT'S REPORT

C. Durden asked for a motion to go into closed session. L. Padovano made a motion to go into closed session to discuss personnel matters, seconded by C. Considine at 7:51 PM.

S. Stepien made a motion to close the closed session at 7:54 PM and go back into open session, seconded by C. Considine.

DIRECTOR'S REPORT

C. Dileo reported that a hand dryer has been installed in the children's room bathroom. She also reported a leak in the ceiling by the elevator, which will be repaired by Rudy.

C. Dileo reported that the Yoga program is back for another session, that there will be a book signing by a local Midland Park resident on May 4th, and that there will be a paint your own wood slice on April 27th.

C. Dileo reported that the Library applied for the NASA @my library grant in which 75 libraries will be chosen for an 18 month project that can be extended for an additional 2 years. If selected, the library would receive \$2,750 in supplies, programs, and trainings from NASA.

C. Dileo reported that a BCCLS task force is proposing major changes to how libraries are billed for BCCLS membership and services. Their goal is to make

the bill more transparent and include factors such as size of collection, population, and 1/3 mil rate.

C. Dileo reported at the door counters were installed on March 2nd and that the busiest Monday brought 577 patrons and the library circulated 705 items.

COMMITTEE REPORTS

Finance

C. Ollmann made a motion to approve the payment of the March bill list in the amount of \$8,843.30 from Borough appropriations, seconded by P. Stepien. A roll call was conducted and everyone present was in favor.

Policy

The review of changes to Library By-Laws was tabled until our next meeting.

Personnel

L. Padovano made a motion to the hiring of Jessica Bielen starting on March 28, 2017 at \$12/hour for approximately 12 hours a month, seconded by C.

Considine. A roll call was conducted and everyone present was in favor. Jessica has a Masters in Library Science.

L. Padovano made a motion to approve a 2% pay increase across the board to all employees, seconded by C. Ollmann. A role call was conducted and everyone present was in favor.

Buildings and Grounds

No Report

Strategic Planning

The committee will be meeting on Thursday, March 30th at 7:00 PM.

Technology

The committee met to talk about the access points of the existing router and to create an action plan.

Friends of the Library

C. Considine reported that they are waiting to hear back on the status of the Library's 5013C.

Public Schools

No Report

OLD BUSINESS

None

NEW BUSINESS

None

C. Ollmann made the motion to close the meeting, seconded by C. Considine. The meeting was adjourned at 8:25 PM with all in favor. The next scheduled meeting will be Thursday, April 20, 2017 at 7:30 PM.