

MIDLAND PARK MEMORIAL LIBRARY
Minutes of Board of Trustees Meeting
February 16, 2017

PRESENT- Annie Campbell, Claudia Considine, Lorraine DeLuca, Cathy Durden, Julie Guciardo, Maureen Kelley, Cathy Ollmann, Lena Padovano, and Sara Walchter.

Catherine Dileo, Library Director

President Cathy Durden called the meeting to order at 7:36 PM in accordance with the Sunshine Law.

The meeting started with the Pledge of Allegiance.

C. Durden tabled the November and December Minutes because there was not enough members to make a quorum.

- A. Campbell made the motion to approve the January 2017 Minutes, seconded by M. Kelley. A roll call was conducted and everyone present was in favor, except C. Considine and J. Guciardo who abstained.

PRESIDENT'S REPORT

C. Durden asked for a motion to go into closed session. L. Padovano made a motion to go into closed session to discuss legal and personnel matters, seconded by C. Considine at 7:41 PM.

C. Considine made a motion to close the closed session at 7:55 PM and go back into open session, seconded by M. Kelley.

C. Durden suggested that 2016 Open Session Minutes be added to the Library website. C. Dileo will put them on each month. All Board members were in agreement.

DIRECTOR'S REPORT

C. Dileo reported that the sixteen people attended the Yoga program on Tuesday, January 31st.

C. Dileo reported that a Girl Scout Ambassador, Palakshi Aurora, presented a project in which the library would host a series of multi-cultural musical programs.

C. Dileo reported that the Children's Room Librarian hosted a Chinese New Year story time. The yo-yos were a huge hit with the children.

C. Dileo reported that the Midland Park Library would host the BCCLS small group meeting for the library directors. C. Dileo also reported that she would be serving a second year on the policy and procedure committee.

Staff meeting was held on Friday, February 23rd during which staff was familiarized with new tutor policy.

C. Dileo recommended that the library purchase door counters for the building. The cost of two door counters is \$773.00.

COMMITTEE REPORTS

Finance

C. Ollmann made a motion to approve the payment of the February bill list in the amount of \$5,050.15 from Borough appropriations, seconded by A. Campbell. A roll call was conducted and everyone present was in favor.

C. Ollmann presented an overview of the 2016 budget in which 91% of the budget was spent. The extra funds were reintroduced into the capital budget.

Policy

No Report

Personnel

L. Padovano made a motion to accept the 2017 Library Director's Goals, which include:

1. Web Site Development
2. Three year strategic plan for the Library
3. The re-establishment of the Friends of the Library into a viable group.

This was seconded by C. Ollmann. A roll call was conducted and everyone present was in favor.

L. Padovano reported that Debbie Fagnan officially resigned in February and would no longer be on the substitute list.

Buildings and Grounds

J. Guciardo made the motion to approve up to \$800.00 for two door counters, seconded by C. Considine. A roll call was conducted and everyone present was in favor.

Strategic Planning

No Report

Technology

No Report

Friends of the Library

No Report

Schools

No Report

OLD BUSINESS

S. Walchter is working on the rewording of the By-Laws, which she will present to the Board.

NEW BUSINESS

None

J. Guciardo made the motion to close the meeting, seconded by M. Kelley. The meeting was adjourned at 8:39 PM with all in favor. The next scheduled meeting will be Thursday, March 23, 2017 at 7:30 PM.