

MIDLAND PARK MEMORIAL LIBRARY  
Minutes of Board of Trustees Meeting  
June 17, 2016

**PRESENT-** Robert Biebrich, Annie Campbell, Claudia Considine, Lorraine DeLuca, Julie Guciardo, Maureen Kelley, Cathy Ollmann, and Lena Padovano.

Catherine Dileo, Library Director

**ABSENT- Cathy** Durden

Vice President Julie Guciardo called the meeting to order at 7:31 PM in accordance with the Sunshine Law.

The meeting started with the Pledge of Allegiance.

C. Considine made a motion to approve the May 19<sup>th</sup> meeting minutes, seconded by L. DeLuca. A roll call was conducted and everyone present was in favor except M. Kelley who abstained.

**PRESIDENT'S REPORT**

J. Guciardo reminded the Board that there is a meeting scheduled for July 21, 2016 and that everyone should please attend.

**DIRECTOR'S REPORT**

C. Dileo reported it is time to reorder library cards for patrons. She would like to give the patron one of two choices: either an actual card or a key ring card. By taking this action, a set of 1,000 library cards can service 2,000 patrons versus 1,000 patrons.

C. Dileo reported that the Summer Reading program would kick off with an Olympic theme this year.

C. Dileo reported that the library would have an afternoon movie once a month starting in July. She is also trying to have an evening family yoga program in July and August

**COMMITTEE REPORTS**

**Finance**

C. Ollmann reported that the Library received a check in the amount of \$12,766.40 from the Borough reflecting the remaining legal holdback. This will be deposited into the Memorial account.

C. Ollmann made a motion to approve the payment of the June bill list in the amount of \$3,005.96 from the Borough appropriations and \$2,390.18 from the Memorial account, seconded by M. Kelley. A roll call was conducted and everyone present was in favor.

C. Ollmann made a motion to approve up to \$750.00 for the purchase of library cards, seconded by C. Considine. A roll call was conducted and everyone present was in favor.

### **Policy**

No Report

### **Personnel**

L. Padovano made a motion to approve Sections 3 of the Personnel manual, seconded by J. Guciardo. A roll call was conducted and everyone present was in favor.

L. Padovano made a motion to approve Sections 4 and 5 of the Personnel manual, seconded by A. Campbell. A roll call was conducted and everyone present was in favor.

L. Padovano will explore possible solutions for employee background checks and present information at July meeting. Will hold off approving Section 6 of the Personnel manual until this issue is resolved.

### **Buildings and Grounds**

No Report

### **Strategic Planning**

No Report

### **Technology**

No Report

### **Friends of the Library**

C. Considine reported that a Friends of the Library (FOL) sign encouraging people to join has been added to the front desk. J. Triolo has reached out and is trying to set up a meeting date to get group reactivated.

### **Schools**

M. Kelley reported that once the summer reading list is available, she would make sure to pass it along to Children's Room librarian.

### **OLD BUSINESS**

None

## **NEW BUSINESS**

None

L. DeLuca made the motion to close the meeting, seconded by R. Biebrich. The meeting was adjourned at 8:34 PM with all in favor. The next regularly scheduled meeting will be Thursday, July 21, 2016 at 7:30 PM.