

MIDLAND PARK MEMORIAL LIBRARY  
Minutes of Board of Trustees Meeting  
March 15, 2016

**PRESENT-** Robert Biebrich (arrived 7:30), Annie Campbell, Claudia Considine, Cathy Durden, Julie Guciardo, Maureen Kelley, Cathy Ollmann, L. DeLuca

Emily Myhren, Interim Director

**ABSENT-** Lena Padovano.

President Cathy Durden called the meeting to order at 6:19 PM in accordance with the Sunshine Law. She advised that the newspapers had been notified about the change in meeting date for this month.

The meeting started with the Pledge of Allegiance.

C. Durden asked for a motion to go into closed session to discuss a legal matter and the open director's position. C. Considine made a motion to go into closed session, seconded by L. DeLuca. All were in favor.

A. Campbell made a motion to return to open session at 7:45 PM. M. Kelly seconded. All were in favor.

#### **MINUTES**

L. Padovano was absent, so approval of the February minutes was tabled until the April meeting.

#### **PRESIDENT'S REPORT**

No report.

#### **DIRECTOR'S REPORT**

E. Myhren reported that circulation is up for the first time in over a year.

E. Myhren reported that she had completed the State report and submitted it.

E. Myhren reported that she had determined how to post the Board minutes on the web site and was working with L. Padovano to get the 2016 minutes posted.

#### **COMMITTEE REPORTS**

##### **Finance**

C. Ollmann made a motion to approve the payment of the March bills list in the amount of \$6,153.49 from Borough appropriations, seconded by J. Guciardo. A roll call was conducted and everyone present was in favor.

The Borough approved its 2016 budget the last Thursday in February.

##### **Policy**

A. Campbell reported that the Policy committee has met and begun work on revisions to the Policy manual. She said that Chief Powderly is willing to speak with the Board about the unattended children's policy. A. Campbell also met with Mr. Galasso, the principal of Highland School, and discussed strategies for handling children's behavior at the Library.

#### **Personnel**

A. Campbell made a motion to offer the Library Director position to Catherine Dileo at a salary of \$75,000, with a start date of April 15-May 1, 2016. J. Guciardo seconded. A roll call was conducted and everyone present was in favor.

There was discussion about making Library staff raises retroactive to January. Since the head of Personnel was not present to clarify specifics, the conversation was tabled until the April meeting.

#### **Buildings and Grounds**

The painting in the Children's room was temporarily suspended while the DPW deals with the sinkhole in town. The additional shelving has been ordered and is due for delivery in April.

The Borough will be upgrading the HVAC system in the library in 2016. L. DeLuca suggested that the new director work with the DPW to review additional repairs that are needed for the building so that they can be added to next year's capital expense request.

#### **Strategic Planning**

No Report

#### **Technology**

No Report

#### **Friends of the Library**

No Report

#### **Schools**

M. Kelly reported that she is starting to work on the summer reading list with E. Myrhen.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

R. Biebrich made a motion to close the meeting, seconded by M. Kelley. The meeting was adjourned at 8:11 PM with all in favor.

The next regularly scheduled meeting will be Thursday, April 21, 2016 at 7:30 PM.